



AMANDA TIPPETTS

OBJECTIVE

Seeking promotion to school administrator

PROFESSIONAL EXPERIENCE

June/2023-Present

MVHS, Alpine District Office, Westmore Elementary

Administrative Intern

- Tracked student attendance and performance during summer school and communicated with non-grads.
- Analyzing and summarizing data, preparing activities and collaborating to design the progression through the development of the Admin Essentials
- Informally observing teachers and calibrating the evaluation with admin. Working with Westmore's PBIS system to increase positive behavior, emotional wellbeing and academic achievement.

August/2023-Present

American Fork High School – American Fork, Utah

High School Math Teacher (Secondary Math III)

- Implementing the PLC process to integrate ACT prep into the curriculum on a daily basis.
- Using the school-wide and team RTI processes to support students in deep learning.

January/2023-June 2023

American Leadership Academy – Spanish Fork, Utah

High School Math Teacher (Secondary Math II and III)

- Organized, assessed, and communicated performance level to students and parents utilizing Canvas, and PowerSchool through standards-based grading.
- Developed teaching skills through Professional Learning Communities

August/2022-Dec/2022

Shenzhen American International School, Nanshan, Shenzhen

Middle and High School Math Teacher/AP Specialist

- Developed vertically aligned math “thinking” curriculum for grades 6-11
- Assisted beginning teachers in AP Audit and provided AP resources and training throughout the year
- Established policies, procedures and norms for newly developing high school program

August/2017-July 2022

RDF International School – Dapeng New District, Shenzhen

High School Math Teacher - (Department Chair 2020-2021)

- Developed Math curriculum and pacing guide while teaching Algebra 2, AP Statistics, and AP Calculus AB
- Created and taught college-level classes (Linear Algebra & Multivariable) for advanced students.
- Coached Middle & High School Volleyball and Basketball

June/2014-June/2018

Educational Testing Service - Kansas City, Missouri

AP Statistics Grader

- Maintain consistent scoring standards through rigorous grading conditions
- Assist fellow graders in ascertaining appropriate achievement levels for standard performance

Nov/2010-May/2017 American Leadership Academy – Spanish Fork, Utah
High School Math Teacher (Secondary Math I, Algebra 2, AP Statistics, AP Calculus)

- Prepare students at a high level of proficiency for college level math.
- Organize, assess, and communicate performance level to students and parents.
- Develop teaching skills through Professional Learning Communities and AP institutes

August/2008-June/2009 Washougal High School – Washougal, Washington
High School Math Teacher (Algebra 1)

- Motivate students with a low skill level to learn to appreciate and enjoy math
- Organize, assess, and communicate performance level to students and parents.
- Move from a more lecture based teaching to student led investigations.

August/2004-June/2007 Las Vegas High School - Las Vegas, Nevada
High School Math Teacher (Alg 1, Alg 2 Honors, AP Statistics, Math Apps)

- Motivate students of all levels of mathematical skills to learn and grow as students.
- Organize, assess, and communicate performance level to students and parents.
- Develop teaching skills through Professional Learning Communities.

August/2001-August/2004 Provo and Lone Peak High Schools – Utah
High School Math Teacher / Teacher assistant (Geometry, Algebra 2)

- Observed various teaching skills and used them to create my own style.
- Organized and managed program for math tutoring.

EDUCATION

May/2023-June/2024 Brigham Young University – Provo, Utah
Masters in School Leadership

- In progress!

August/1999-August/2003 Brigham Young University – Provo, Utah
Bachelor of Arts in Mathematics Education, Minor in Business Management

- Deans' Honor Roll – GPA of 3.3
- Americorps Certificate of Completion

INTERESTS AND ACTIVITIES

I enjoy athletics including basketball, volleyball, skiing, lacrosse, hockey, football, rugby and anything else that involves a ball. I am an avid reader and love to listen to audiobooks. I play piano and violin and I homeschooled my children while teaching part-time for 3 years.

TECHNOLOGICAL SKILLS

I am proficient in Microsoft Office, particularly word, powerpoint and excel; Minitab, Canvas, Powerschool, Skyward, Microsoft Teams, Zoom, Prezi, Texas Instruments Calculators; Desmos Online Activity Planner, Kahoot!, Gimkit, Quizizz, Khan Academy, Google Classroom, School Pal, document cameras; Projectors, and other digital software and hardware. I am confident in my ability to learn how to use new programs and sites. I am not amazing at taking pictures and videos but can manage compiling them into presentations.